/.SUBMIT A LASER CUTTER JOB 2025.26

UCLA ■ DESIGN MEDIA ARTS

/. INSTRUCTIONS:

- Email your Adobe Illustrator files to: fablab@arts.ucla.edu
- Documents should be 48" x 24" (landscape) in RGB mode. Multiple artboards are OK.
- Uncheck PDF compatibility and file compression when saving.
- Leave no fonts: select all text and create outlines (Type -> Create Outlines)
- Delete all clipping masks. Expand all line effects(simple outline and fill only).
- Cut line RGB(255,0,0). Etch line RGB(0,0,255). Stroke weight 0.001". Area etch RGB(0,0,0).
- No transparency. All brush paths expanded and outlined.
- If your job involves pieces which fit together, you MUST come in to the lab.
- See more information, schedule, and tutorials at support.dma.ucla.edu/fablab

/. YOUR NAME:

/. DMA USERNAME:

/. EMAIL:

/. PHONE #:

/. Filenames /. Materials /. Special Instructions:

- Write down the filename and intended material for each file you are submitting. Be very specific for special jobs i.e negatives needed, or double cut job, or consult Lab Tech.

/. Material Purchase / Indicate Quantities & Colors:

18" x 32" acrylic 1/8"
- white [ ] $17.00
- clear [ ] $11.50
- black [ ] $12.40

12" x 32" acrylic 1/8"
- white [ ] $11.80
- black [ ] $8.70

18" x 32" acrylic 1/4"
- clear [ ] $20.00
- white [ ] $22.00
- black [ ] $21.30

12" x 32" acrylic 1/4"
- white [ ] $15.00
- black [ ] $14.40

MDF 1/8"
- 18" x 32" [ ] $2.50
- 24" x 48" [ ] $2.80
- 12" x 48" [ ] $1.40
- 12" x 12" [ ] $0.35

MDF 1/4"
- 24" x 48" [ ] $4.96
- 12" x 48" [ ] $2.48
- 12" x 12" [ ] $0.62

Birch Plywood 1/4"
- 24" x 48" [ ] $10.00
- 12" x 48" [ ] $5.00
- 12" x 12" [ ] $1.25

Birch Plywood 1/8"
- 24" x 48" [ ] $4.56
- 12" x 48" [ ] $2.28
- 12" x 12" [ ] $0.57

/. (admin only)

cut date: dma ref id#:

DELAYS WILL RESULT FROM INCOMPLETE INFO AND ERRORS IN YOUR FILE. CHECK EVERYTHING!

/. Fees:

- UCLA $5.00 | Non-UCLA $20.00

15 minutes for initial setup, longer setups at $20 per hour.

- $2 per minute of cutting.
- DMA majors pay by BAR, others by check.

/. PLS	QTY	HH:MM:SS