If you have your own fancy paper

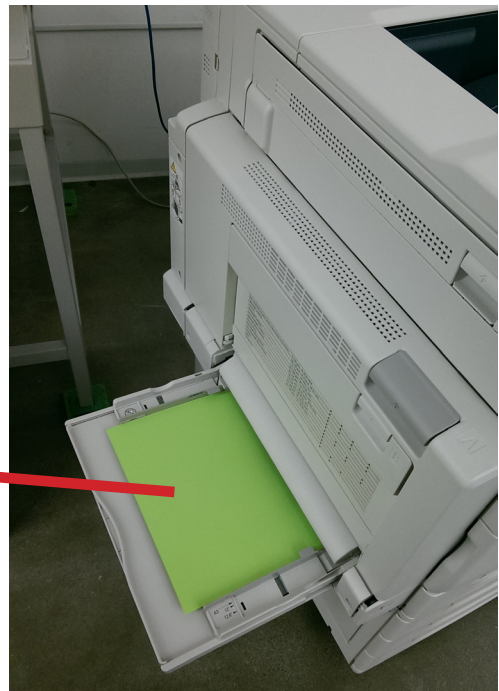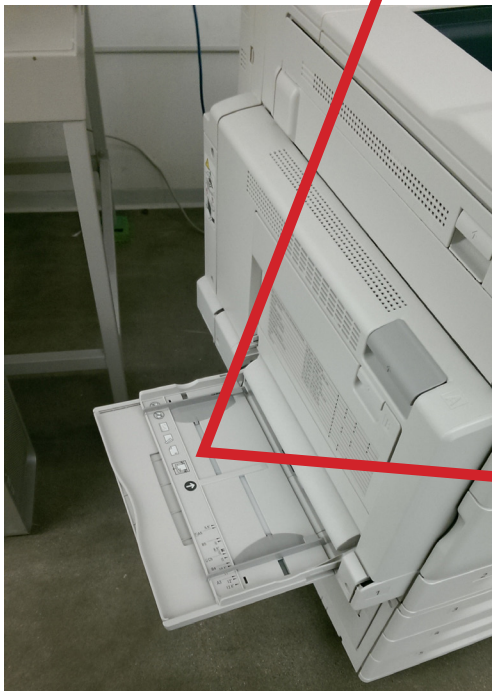**1** Before you put your fancy paper in, the screen on the printer should look like this.
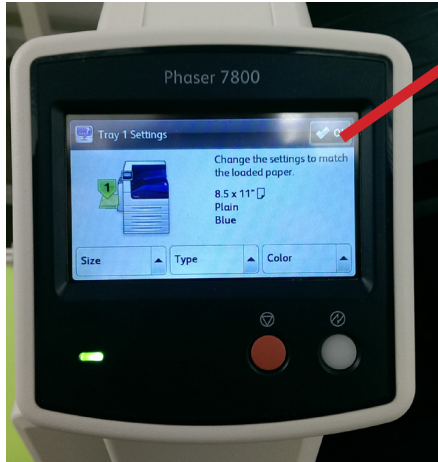
Phaser 7800

Ready To Print.

Phaser 7800GX

Jobs   Printer

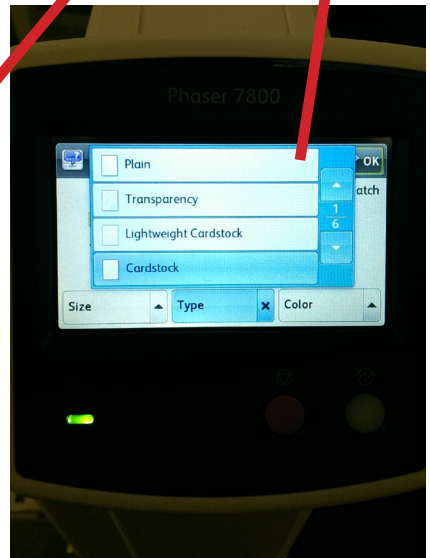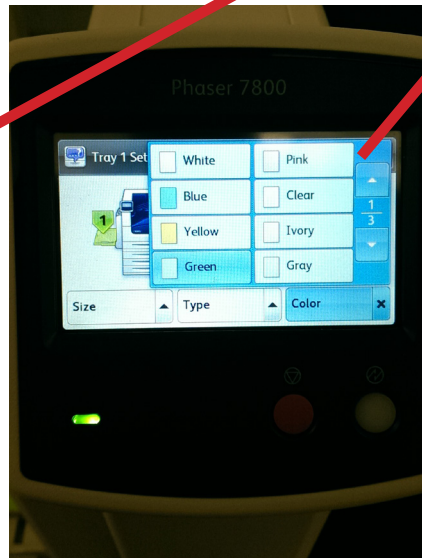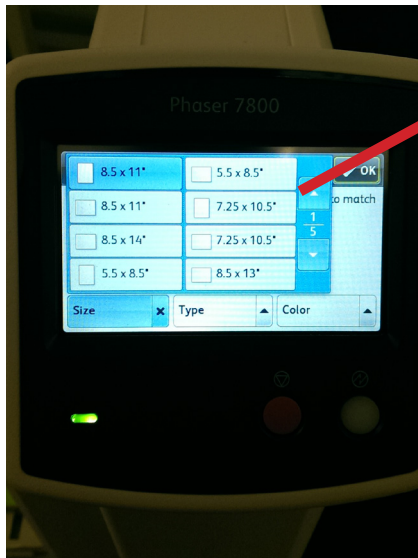**2** Place your fancy paper in the side tray of the printer.

3 The printer will recognize your fancy paper and prompt you to verify size, color, and paper type. The screen should look like this.

4 If the printer incorrectly recognizes your paper size, color, and type, use the menus on the bottom of the screen to adjust your paper size, color, and type.

5 Select "Printer" or "Printer Settings" on the bottom of the print dialogue box. Depending on the software you're using, it could say either one.

Print

Print Preset: [Default]

Printer: Magnus

PPD: Xerox Phaser 7800GX

General
Setup
Marks and Bleed
Output
Graphics
Color Management
Advanced
Summary

General

Copies: 1   ☐ Collate   ☐ Reverse Order

Pages

Pages: ⦿ All |◀ ◀ 🗇 ▶ ▶|
      ◯ Range: All Pages
      ◯ Current Page: Letter - Half V:50

Sequence: All Pages

⦿ Pages
◯ Spreads
☐ Print Master Pages

Options

Print Layers: Visible & Printable Layers

☐ Print Non-printing Objects
☐ Print Blank Pages
☐ Print Visible Guides and Baseline Grids

P

Page Setup...   Printer...   Save Preset...   Cancel   Print

6

On the dropdown menu that says "Layout" select "Paper Feed."

Print

Printer: Magnus

Presets: Default Settings

Copies: 1 ☑ Two-Sided

Pages: ● All
○ From: 1 to: 1

Layout

Pages per Sheet: 1

Layout Direction:

Border: None

☐ Reverse page orientation
☐ Flip horizontally

? PDF ⌄ Hide Details Cancel Print

Layout
Color Matching
Paper Handling
✓ Paper Feed
Cover Page
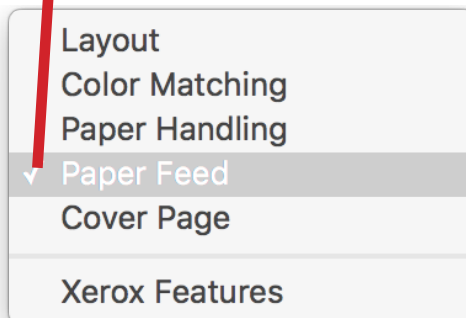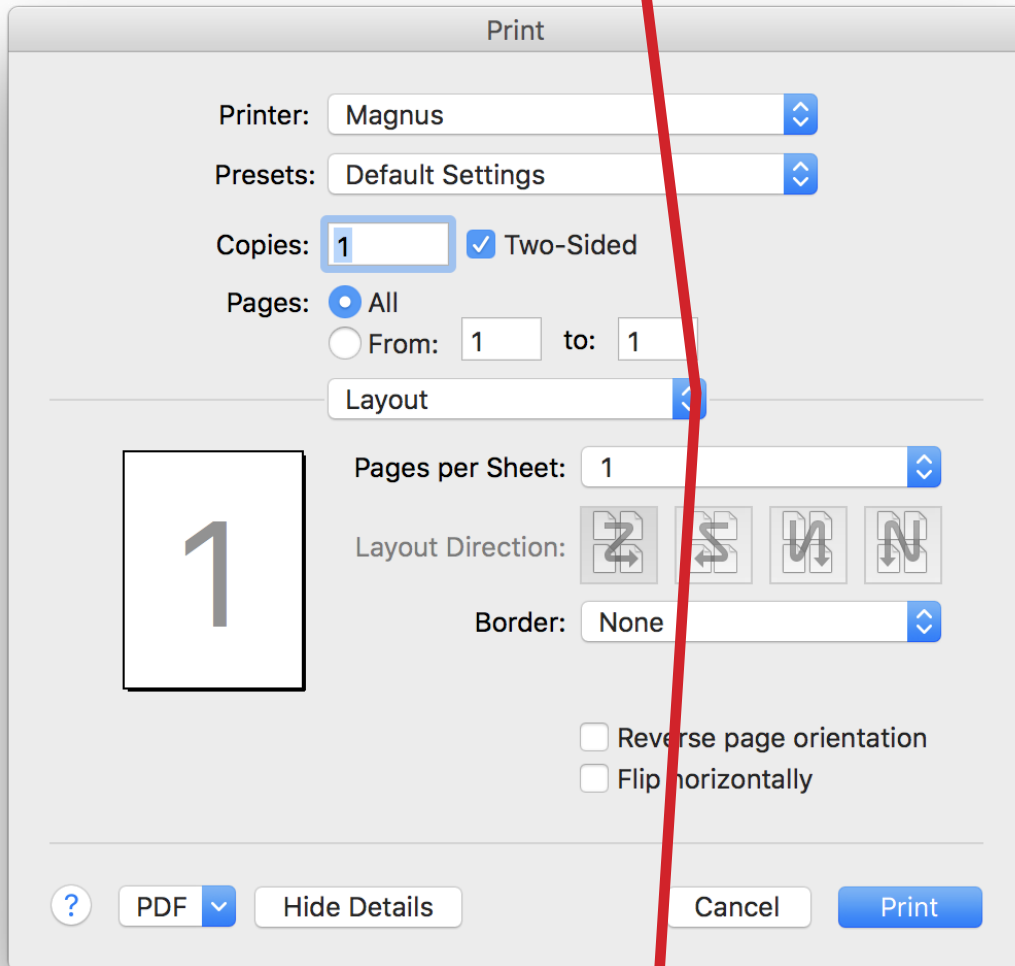
Xerox Features

7 On the dropdown menu that says "Auto Select," select "Tray 1 (Bypass)."

Print

Printer: Magnus

Presets: Default Settings

Copies: 1 ☑ Two-Sided

Pages: ⦿ All
○ From: 1 to: 1

Paper Feed

⦿ All Pages From: Auto Select
○ First Page From: Tray 1 (Bypass)
Remaining From: Tray 1 (Bypass)

? PDF ∨ Hide Details Cancel Print

Auto Select
✓ Tray 1 (Bypass)
Tray 2
Tray 3
Tray 4
Tray 5
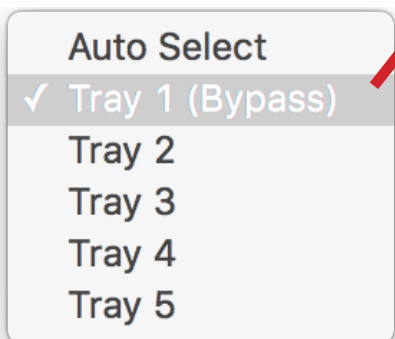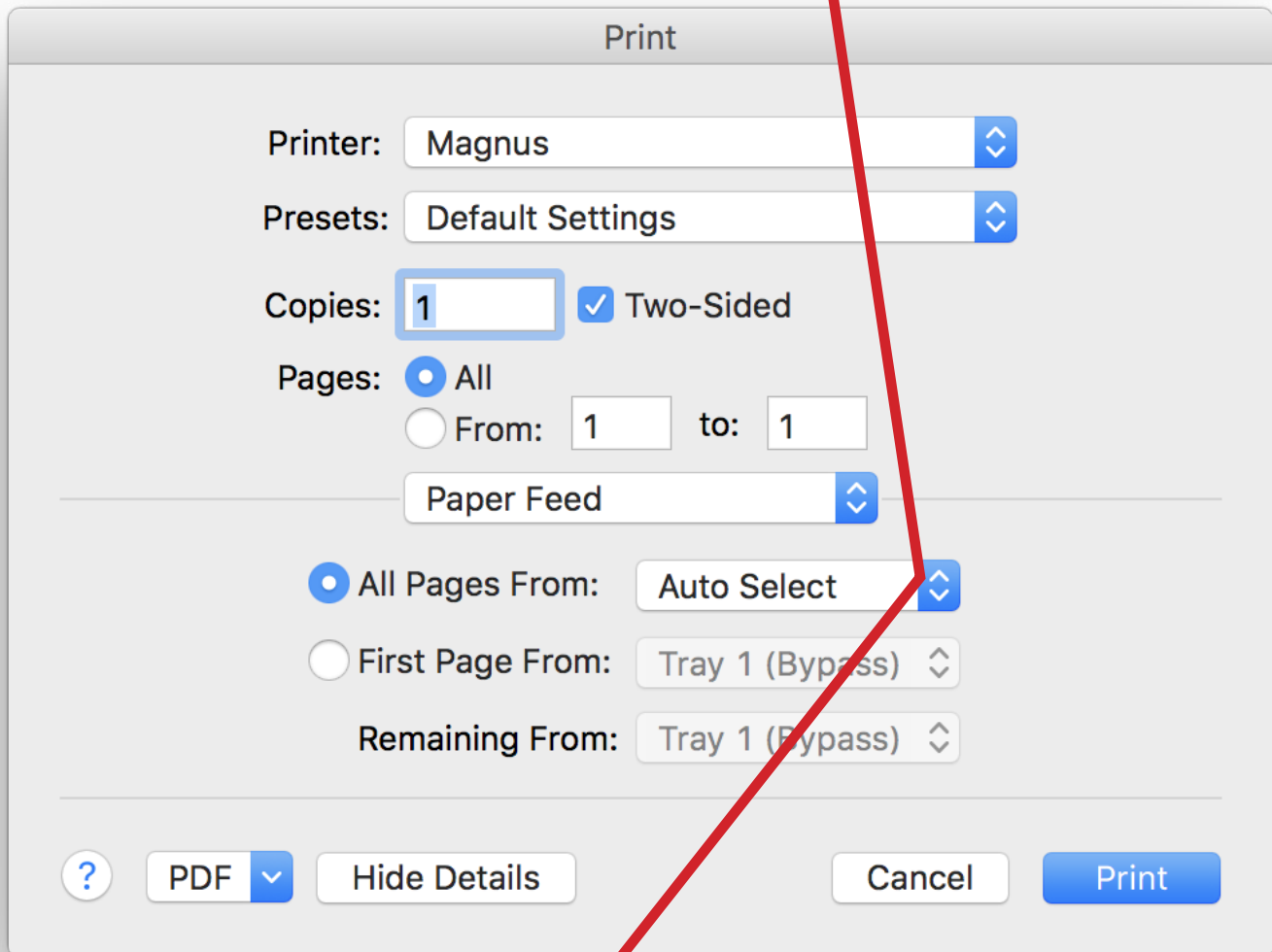
8

On the dropdown menu that says "Paper Feed," select "Xerox Features."

Print

Printer: Magnus

Presets: Default Settings

Copies: 1 ☑ Two-Sided

Pages: ⦿ All
       ◯ From: 1   to: 1

Paper Feed

⦿ All Pages From: Auto Select
◯ First Page From: Tray 1 (Bypass)
   Remaining From: Tray 1 (Bypass)

? PDF   Hide Details   Cancel   Print

Layout
Color Matching
Paper Handling
Paper Feed
Cover Page
✓ Xerox Features
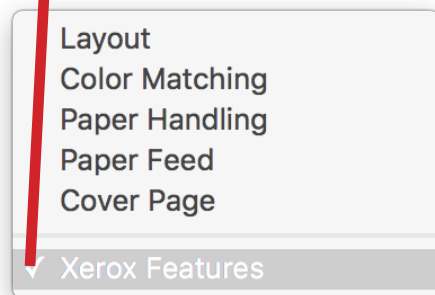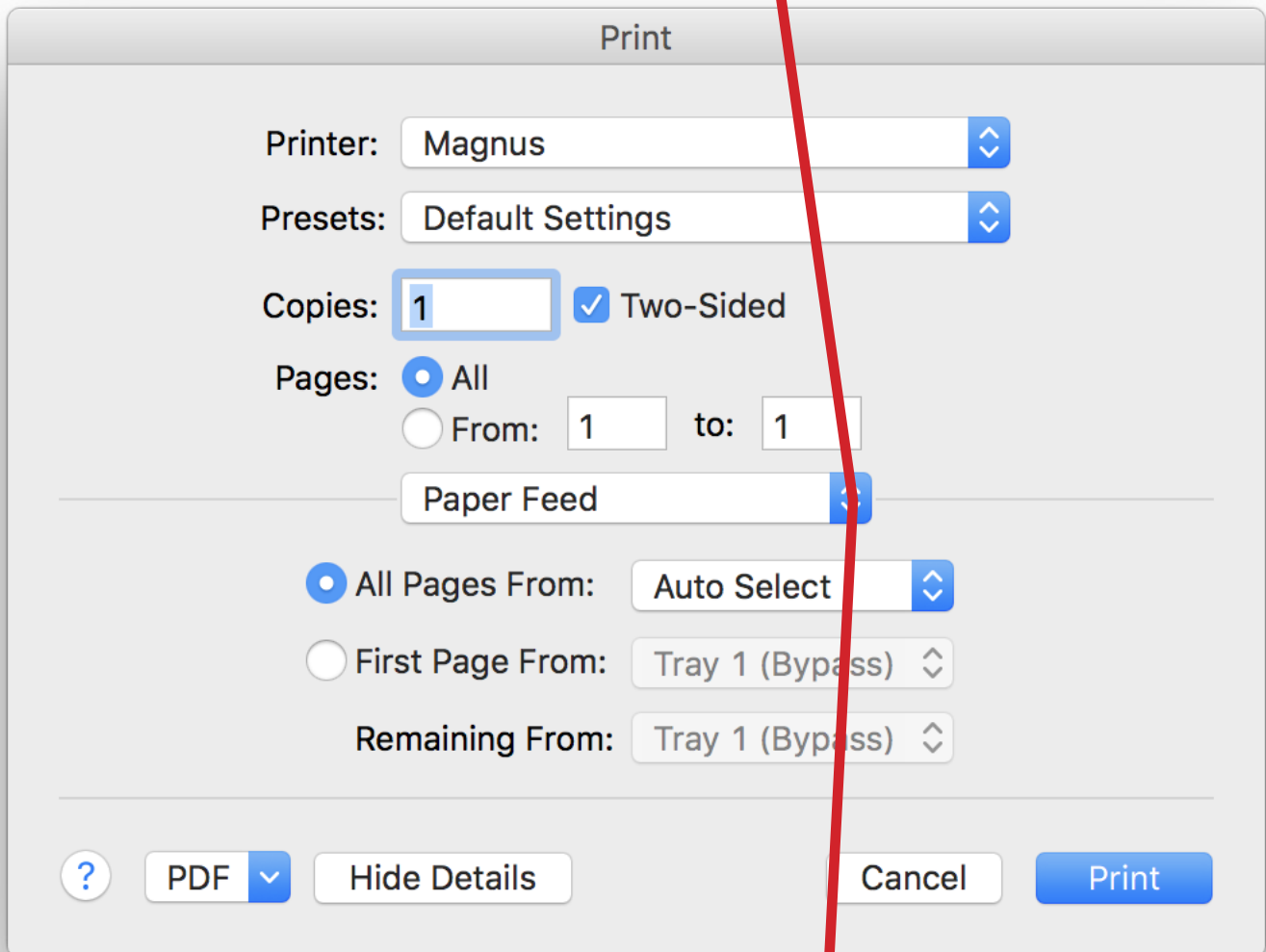
9 Choose what color and type of fancy paper you're using.

Print	
Printer:	Magnus
Presets:	Default Settings
Copies:	1 ☑ Two-Sided
Pages:	● All
	○ From: 1 to: 1
	Xerox Features
	Paper/Output
Job Type:	Normal Print ...
Paper:	- White - Printer Default Type
2-Sided Printing:	2-Sided Print, Flip on...
Print Quality:	Standard
Output Destination:	Automatic

? PDF | Hide Details | Cancel | Print

√ Other Color ▶
Other Type ▶

Automatically Select
√ Printer Default Type
Plain
Hole Punched
Transparency
Letterhead
Lightweight Cardstock
Cardstock
Heavyweight Cardstock
Recycled
Labels
Pre-Printed
Envelope
Lightweight Glossy Cardstock
Glossy Cardstock
Extra Heavyweight Glossy Cardstock
Heavyweight Glossy Cardstock
Extra Heavyweight Cardstock
Custom Type 1
Custom Type 2
Custom Type 3
Custom Type 4
Custom Type 5

Automatically Select
Printer Default Color
√ White
Blue
Yellow
Green
Pink
Clear (Transparency)
Ivory
Gray
Buff
Goldenrod
Red
Orange
Custom Color 1
Custom Color 2
Custom Color 3
Custom Color 4
Custom Color 5
Other Color